Contents | Glossary | Importer

## Import Transactions

| | |
|---|---|
| **Case no.:** | AD0075 |
| **Company name:** | Dingli Machinery UK Limited |
| **POI:** | 01/10/2024 - 30/09/2025 |
| **Injury period (IP):** | 01/10/2021 - 30/09/2025 |

**Instructions**

- Complete the table with detailed transaction information concerning your imports of the goods concerned during the POI.
- If multiple PCNs were purchased on the same invoice provide information by PCN on a separate line, referencing the same invoice number.
- **The first row has been filled in as an example - please delete before submission.**
- Add more rows if necessary.

| | | |
|---|---|---|
| **Accounting currency** | GBP | *State your accounting currency* |

| | Goods Information | Supplier Information | | | Document reference | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **No** | **PCN** | **Name of the supplier** | **Country of origin** | **Supplier - original producer** | **Invoice number** | **Invoice date** | **Order date** | **Bill of Lading Date** | **Delivery terms (INCOTERMS)** |
| | [1] | [2] | [3] | [4] | [5] | [6] | [7] | [8] | [9] |
| [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] |

**Notes**

[1] PCN (Product Control Number) your company produces.
[2] Full name of the supplier as appears on the contract and/or invoices.
[3] Refers to the country from whom you imported the goods concerned.
[4] This should only be completed if the country you imported the goods concerned from is not the country of origin of the goods.
[5] Relates to the unique Sales Invoice Number assigned to this transaction.Please repeat the invoice number for different invoice line items representing different products/PCNs.
[6] Date on the invoice issued.
[7] Date when the order was made.
[8] Refers to when the bill of lading is issued by the carrier, typically indicating the date the goods were received for shipment or loaded onto the vessel.
[9] Shipping terms otherwise known as common Incoterms (International Commercial Terms) include EXW (Ex Works), FCA (Free Carrier), FOB (Free on Board), CIF (Cost, Insurance, and Freight), and DDP (Delivered Duty Paid).
[10] State the time limits set to pay for the goods. For example, 30, 60 days etc.
[11] The number of units purchased.
[12a] The measurement or quantity of a single item being invoiced. e.g. include, each, litres (L), meters (m), kilograms (KG), Tones (T) etc. Please specify the unit.
[12b] If your invoice unit of measurement is not in UNITS please convert quantity to UNITS.
[13] State the value of the transaction in the currency of the invoice.
[14] Amount of any recoverable tax e.g. VAT incurred for the transaction.
[15] Amount of any additional discounts applied after purchase and so not included in the invoice value e.g. early payment discounts.
[16] Amount of any rebates applicable. If the rebate has yet to be confirmed please provide an estimate.
[17] Any other charges invoiced not specified in columns [14] to [16].
[18] Automatically calculated. Do NOT input into this cell.
[19] State the currency of the invoice.
[20] State the exchange rate used to calculate revenue if [19] is NOT your accounting currency.
[21] Automatically calculated. Do NOT input into this cell.
[22] Costs associated with moving goods from the country of the goods concerned to the UK.
[23] Cost associated with insuring the goods concerned being transported.
[24] State any custom duties paid in GBP (£).
[25] Covers the services provided by a customs broker in handling import paperwork and navigating regulations.
[26] Fees imposed by port authorities for the use of their facilities and services during the import of the goods concerned.
[27] Refer to fees incurred to compensate storage facilities for the use of space and resources over an extended period.

| Terms and measurements | | | | Invoice value | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Credit terms (days)** | **Invoice quantity** | **Invoice unit measurement** | **Quantity (UNITS)** | **Purchase value** | **Taxes** | **Discounts** | **Rebates** | **Other charges** | **Net invoice value** | **Invoice currency** | **Exchange rate** | **Net invoice value in accounting currency** | **Freight costs** |
| **[10]** | **[11]** | **[12a]** | **[12b]** | **[13]** | **[14]** | **[15]** | **[16]** | **[17]** | **[18]** | **[19]** | **[20]** | **[21]** | **[22]** |
| [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] |

| Additional costs | | | | | | |
|---|---|---|---|---|---|---|
| **Insurance costs** | **Customs Duties (£)** | **Brokers Fees (£)** | **Port charges (£)** | **Storage fees (£)** | **Any other importation costs (please state)** | **Any other importation costs (£)** |
| **[23]** | **[24]** | **[25]** | **[26]** | **[27]** | **[28]** | **[29]** |
| [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] | [Redacted - commercially sensitive information] |